**ASE PTO Executive Committee/Regular Annual Meeting Agenda/Minutes 04/25/2017**

**ASE Elementary Cafeteria Executive Committee: 5:45/General: 6:00**

**(712) 451-0293 Access Code: 588620**

I. Meeting called to order (LT)

 a. Executive Committee @ 5:47pm

 b. General Meeting @ 6:00pm

II. Fundraiser

 a. Ms. Simms – re: Yard Sale fundraiser? – recommend to 2017-18 PTO Ex. Committee early next year

 b. Ms. Rogers - re: ASE popcorn fundraiser? – recommend to 2017-18 PTO Ex. Committee early next year

 c. O’Neill’s – April 20 – Review the outcome (CP) - $200+ from bake sale – awaiting report/check from ON

III. President’s End-of-Year Report (LT)

 a. 2017-2018 PTO plans (ballot, science fair, Fall/Other Festival, Facebook Page) – PTO concern re: science fair 1-5th grade being scheduled for after Regionals

 b. Summer Mtg – date? – please provide Liz with dates that WILL NOT work close to start of school – we will discuss PTO next year, officers and Open House

IV. ASE End-of-Year Report (ASE Admin)

 a. Recovery of stolen PTO funds – update provided by Mr. Aykac via email – PTO will take over this issue

 b. ASE approved the PTO By-laws – posted on-line

 c. 2017-2018 School Year discussion/questions (PTO involved issues: i.e.: science fair[s], school fundraisers)

IV. Treasurer End-of-Year Report (SO/CP) – 2900+ in account, SO and CP will get together to finalize year

V. Dance – elementary school 1st – 6th grade (ALL)

 a. date/time – May 4th – 5:30-7:30pm

 b. location – Elementary cafeteria

 c. Student Council has ok’d us borrowing their equipment – lights and sound upstairs

 d. DJ – EQ will DJ

 e. flyers – Date to distribute – Ap. 27 or Ap 28 – Star Wars: May the 4th Be With You

 f. volunteers – all officers are asked to volunteer, parent volunteers will be requested on flyer

VI. New Business

 a. Teacher appreciation week (EQ/LT)

 1. gifts – budget $450 – May 8-12th (Monday - candy jars/candy bag, Wednesday – breakfast (EB, coffe and juice & thank you notes from kids – determine if Ms. Barren will let classes sign during Art class May 1-5, Friday – ASE cups and $5 SB GC)

VII. Meeting adjourn (LT)

 a. Executive Committee @ 6:00pm

 b. General Meeting @ 6:12pm